

Regulation on the Formation and Submission of Reports on the State of the Anti-Corruption System in the Ministry of Mining Industry and Geology

Chapter I. General Provisions

1. This Regulation defines the procedure for reporting on the functioning of the anti-corruption system and the implementation of anti-corruption measures in the Ministry of Mining Industry and Geology (hereinafter referred to as the Ministry).

2. Responsibility for preparing and submitting reports on the functioning and development of the anti-corruption system in the Ministry (hereinafter referred to as the Reports) is assigned to the Internal Control Department for Anti-Corruption of the Ministry or designated officials (hereinafter referred to as the Internal Control Department).

Responsibility for submitting reports in the Ministry and subordinate organizations is assigned to employees responsible for internal anti-corruption control in these organizations (hereinafter referred to as Responsible Employees).

Chapter II. Types of Reports and Their Frequency

3. The Ministry requires the following types of reports:

a) A report on the functioning of the anti-corruption system in the Ministry, including the implementation of the Ministry's Anti-Corruption Program or Roadmap, is prepared quarterly by the Internal Control Department as per the procedure established in Chapter 3 of this Regulation.

b) A report on the implementation of measures outlined in the State Anti-Corruption Program is prepared quarterly by the Internal Control Department as per the procedure established in Chapter 4 of this Regulation.

4. Reports are prepared regularly, in accordance with the terms and procedures set forth in this Regulation, regardless of the state of the anti-corruption system in the Ministry or whether anti-corruption measures were carried out during the reporting period.

5. No quarterly report is prepared for the fourth quarter of the year; instead, an annual report is prepared.

6. Quarterly and annual reports are submitted to the Ministry's leadership.

The Ministry's Internal Control Department submits a consolidated quarterly report to the Anti-Corruption Agency of the Republic of Uzbekistan (hereinafter referred to as the Agency) by no later than the 25th day of the first month of the following quarter for review.

7. General information from the Ministry's annual report is published on the Ministry's official website and posted on the "E-Anticor.uz" electronic platform in compliance with the Presidential Decree of the Republic of Uzbekistan No. PQ-81, dated January 12, 2022. This information is prepared by the Ministry's Internal Control Department.

In accordance with the requirements of the Accounts Chamber and the General Prosecutor's Office of the Republic of Uzbekistan, a report on the functioning of the Ministry's anti-corruption system may also be submitted.

Chapter III. Procedure for Preparing the Report on the Functioning of the Anti-Corruption System

8. The report on the functioning of the anti-corruption system in the Ministry is prepared to monitor and control this system and to track the implementation of the Ministry's Anti-Corruption Program or Roadmap.

9. The report is prepared quarterly by the Internal Control Department no later than the 10th day of the month following the reporting period and submitted to the Minister for review.

10. The report is prepared as follows:

a) By no later than the 2nd day of the month following the reporting period, the Ministry's Internal Control Department sends notifications to responsible employees of subordinate organizations about the need to submit a report, approved by the relevant management, by the 5th day of that month in accordance with Appendix 1 to this Regulation.

b) Reports from the Ministry and its subordinate organizations are compiled by the Internal Control Department and approved by the Minister. If certain sections of the report lack completed activities, reasons for their non-implementation must be specified.

c) The information included in the reports must be based on copies of relevant documents and other data.

d) The Internal Control Department compiles a consolidated report on the functioning of the anti-corruption system in the sector, using the format specified in Appendix 2 to this Regulation, and includes additional information from the Ministry's reports prepared using the format outlined in Appendix 1.

The report should contain a brief summary with key information and recommendations. The annual report should also include a comparative analysis with the corresponding indicators from the previous year.

11. When preparing the report on the functioning of the anti-corruption system in the Ministry, the Internal Control Department is authorized to request and receive necessary documents, explanations, and statistical data from relevant employees.

12. The Internal Control Department submits the consolidated report on the functioning of the anti-corruption system, along with a brief summary, to the Minister no later than the 10th day of the month following the reporting period.

Chapter IV. Procedure for Preparing the Report on the Implementation of Measures Outlined in the State Anti-Corruption Program

13. The report on the implementation of measures outlined in the State Anti-Corruption Program (if applicable) is prepared in the format specified in Appendix 3 to this Regulation.

14. The report on the implementation of measures outlined in the State Anti-Corruption Program is prepared by the Internal Control Department simultaneously with the consolidated report on the functioning of the Ministry's anti-corruption system.

15. After being reviewed by the Minister, the report on the implementation of measures outlined in the State Anti-Corruption Program is submitted to the Anti-Corruption Agency through the "E-Anticor.uz" electronic platform.

Chapter V. Final Provisions

16. In the event of amendments and additions to the legislation of the Republic of Uzbekistan or the Ministry's internal regulatory documents, this Regulation is subject to revision. Responsibility for making amendments and additions to the Regulation is assigned to the Internal Control Department of the Ministry's central office.